



## APPLICATION FOR RESEARCH GRANT

Please submit **one** signed copy of your application, and one copy electronically, set out correctly under the following headings.

Your application must reach the Secretary of the Foundation **not later than 30 April (see addresses below)**.

### 1: NAME OF APPLICANT

Title:                      Surname:                      First Names:

Position:                      Department:

Institution:

Degrees:

### 2: NAMES, ACADEMIC QUALIFICATIONS AND POSITION OF PARTICIPATING INVESTIGATORS

### 3: PERSON RESPONSIBLE TO FOUNDATION (normally a person of previous research experience)

Name:

Address:

Telephone number:

Fax Number:

Email address:

**4: REFEREES (minimum of two, who may be consulted if required)**

Name: Telephone Number:

Address:

Name: Telephone Number:

Address:

**5: TITLE OF PROPOSED RESEARCH PROJECT**

**6: OBJECT OF RESEARCH**

**7: RELEVANCE OF RESEARCH**

**8: OUTLINE OF PROJECT**

To include:

- (a) Experimental approach, design, methods etc
- (b) Key references from other researchers.
- (c) Approximate percentage of total working time to be devoted to this project by the applicant.
- (d) Estimated start date for the project, and the duration of, and completion date for the project

**9: RELEVANT PREVIOUS RESEARCH BY APPLICANT**

**10: TECHNICAL STAFF AND/OR ANY OTHER ASSISTANCE WHICH IS AVAILABLE FOR THIS PROJECT FOR WHOM NO FUNDS ARE REQUESTED?**

**11: FINANCIAL SUPPORT FOR THE PROJECT AVAILABLE OR BEING SOUGHT FROM OTHERS**

**12: HAVE YOU RECEIVED PREVIOUS SUPPORT FROM THIS FOUNDATION?**

YES/NO YEAR: TOTAL:

**13: FINANCIAL SUPPORT FOR THE PROJECT BEING SOUGHT FROM THIS FOUNDATION:**

**(a): LAB COSTS and EQUIPMENT** Itemise each proposed item of expenditure.

**(b): OTHER COSTS** Itemise and justify each proposed item of expenditure

**(c) SALARIES** For each salary please indicate

- (i) Total amount requested
- (ii) For whom
- (iii) Position
- (iv) Period over which salary to be paid
- (v) Justification

**(d): TRAVELLING**

- (i) Total amount
- (ii) Justification

**CAREER BACKGROUND** For each investigator please supply the following:

Full Name:

Current Position:

Previous Positions:

Degrees, University:

Year Conferred:

Scientific Field:

Honours, Prizes, etc:

Academic or Other Relevant Research Experience:

Publications (list major papers relevant to this application. Papers accepted for publication may be included):



## The New Zealand Equine Research Foundation Research Grant Terms and Conditions

The New Zealand Equine Research Foundation provides research grants to support research in the equine industry in New Zealand. This section sets out the terms and conditions which apply to the recipient accepting the grant and represents an agreement between The New Zealand Equine Research Foundation and the recipient.

### ALL APPLICANTS FOR EQUINE RESEARCH FOUNDATION GRANTS MUST UNDERTAKE TO ABIDE BY THE FOLLOWING CONDITIONS:

- 1: That the grant funds will not be expended for any other purpose than that described in the application. However, changes may be made in the budget for the purpose of facilitating the research project. Funds budgeted for personnel, equipment and general operating costs may be transferred from one estimated category to another to compensate for changing conditions and requirements which may develop during a project year. If major, these changes in expenditure should be approved by the Chairman of the Technical Sub Committee of the Equine Research Foundation.
- 2: Grants for equipment will be assessed on their merits. Operational costs (maintenance, insurance, running costs, training of operators etc) must be made by the applicant. Ownership of substantial items of equipment (\$2,000 or more) will normally be handed to the institution, but the right will be retained by the NZERF to recover or re-assign such equipment in the event of a significant user leaving the institution or other exceptional circumstances. (In the case of an individual working outside of an institution the NZERF would retain ownership of the items of equipment until the end of the grant period when ownership would be reviewed. Under those circumstances the NZERF would meet insurance costs if insurance was considered to be necessary).
- 3: That the **Foundation accepts no responsibility** for liability suits, actions, demands, damages, costs or fees on account of death, injuries to persons or property or any losses resulting from or connected with any act or omission performed in the course of research.
- 4: On receipt of a grant, (within 2 weeks) applicants are **required to prepare a brief initial statement** about their research project and its benefits to the Horse Industry. The statement should be suitable for inclusion in the "Laypress" and could be supported graphically.
- 5: **System of Reports**
  - a A **progress report on the project must be supplied** to the Foundation by the date agreed to between the Technical Sub-Committee and the Applicant. The Foundation reserves the right to with-hold funds until appropriate reports have been received.
  - b A **full report** including an interim financial statement must be supplied within six months of the termination of the funding period. These reports should be submitted electronically, plus one hard copy.

- 6:** That **all experiments and investigations conform to the requirements of the "Animal Protection (1960) Act"** and its amendments and regulations. Applicants must provide evidence of their institution's ethical approval before uplifting funds.
- 7:** The Foundation reserves the right to request the return of any equipment purchased with the grant and any unexpended funds to the Foundation at the conclusion of the grant period.
- 8:** Applicants **must acknowledge the funding of the Foundation in any published works** and supply 2 copies of any such publications to the Foundation.
- 9:** Any benefits, financial or otherwise, resulting from research approved by the NZ Equine Research Foundation, must be declared to that body together with all relevant details by the individual or organisation so funded.
- 10:** Because the Foundation is itself a non-profit, tax-exempt foundation, and because most Trustees and Board members serve without compensation, the Foundation does not pay overheads to institutions. It believes the institutions should provide the facilities for research and are entitled to one-half of the Net Revenues of any invention resulting from an NZERF - funded study.



This is an agreement between:

The New Zealand Equine Research Foundation,

And

The recipient (person responsible): \_\_\_\_\_

Signed for and on behalf of:

**The New Zealand Equine Research Foundation by**

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Signed for and on behalf of:

**The grant recipient:**

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Applications, correspondence, progress reports and final reports should be returned to:

**The Secretary  
New Zealand Equine Research Foundation  
P O Box 52  
PALMERSTON NORTH**

Lay Report Due:

Progress Report Due:

Progress Report Due:

Progress Report Due:

Progress Report Due:

Termination Date:

**Final Report Due:**